

## **Welcome to The Sarasota Suncoast Academy Before and Aftercare Program**

We are excited to have you, and your family, join us for the 2025-26 school year. Please review the following important guidelines to ensure a smooth and safe experience for you and your child.

### **Before Care Program**

Hours: 7:00am -8:00am

#### **Drop off Procedure:**

- If a child is young, please walk them to the gate each morning.
- If your child is older, please stay in the parking area until you see a staff member receives your child or until they have safely passed through the gate.

### **Aftercare Program**

- Hours: 3:00pm -5:30pm
- Snacks: please send an extra snack for your child to enjoy during Aftercare.

#### **Pick Up:**

- Please be respectful of our staff's time and arrive no later than 5:30pm
- A late fee of \$1 per minute will be charged for any pickups after 5:30pm. Payment must be made in cash.

- Repeated late pickups may result in removal from the program, as our staff also have families and responsibilities after hours.

#### Respect and conduct Policy

- We have zero tolerance for disrespectful behavior towards our staff. Any such incident may result in your child's immediate removal from the program.
- Our program follows the CARES principles and is supported by a dedicated team who truly care for your children.

#### In case of Emergency

- If you experience an emergency that may delay pick up, please contact me directly at (941) 225-3087.

Thank you for your cooperation and support. We're looking forward to a safe, fun and successful school year together!

Warm regards,

Rosa Garcia

Director Of Extended Care

## **Sarasota Suncoast Academy Before & Aftercare Program**

Parent Agreement: Child behavior & CARES values

To help maintain a safe, respectful and caring environment, we ask all families to review a support the following behavior expectation and CARES values.

### **CARES VALUES WE TEACH AND EXPECT:**

#### **C- Cooperation**

- Children are expected to work and play well with others.
- They will follow directions and take turns in group settings

#### **A-Assertion**

- Children are encouraged to express their needs and feelings in a respectful and confident way.
- They should ask for help when needed and stand up for themselves appropriately.

#### **R – Responsibility**

- Children will be expected to take responsibility for their actions and personal belongings.
- This includes cleaning after themselves.

#### **E- Empathy**

- We promote kindness, understanding and compassion.
- Children are encouraged to consider how others feel and to treat others how they wish to be treated.

#### **S-Self Control**

- Children should manage their emotions and actions, especially in challenging situations.
- Physical or verbal aggression is not acceptable and will be addressed immediately.

#### **Behavior Expectations**

- Children must follow all the programs rules and staff directions
- Disrespect, disruptive behavior, or unsafe action will not be tolerated.
- Repeated or serious incidents may result in suspension or removal from the program

- Disrespect towards staff-by children or parents will lead to immediate review and possible removal from the program.

**Communication and Emergencies**

If there is an emergency or delay in pick up, please notify the program coordinator at (914) 225-3087 as soon as possible.

We appreciate your support in upholding these values and expectations so that every child can feel safe, supported and successful in our care.